



Clear Creek Metropolitan Recreation District

BOARD OF DIRECTORS RECORD OF PROCEEDINGS REGULAR MEETING OF THE BOARD OF DIRECTORS WEDNESDAY, MARCH 22, 2023 HOSTED IN PERSON AND VIA ZOOM

PRESENT:

Board members present were Tom Harvey - President, Meghan Vickers - Vice President, Amy Saxton - Director at Large, and Sara Soderberg - Secretary. Scott Yard - Treasurer had an excused absence. Staff present were Cameron Marlin - General Manager, Samantha Dhyne - Director of Programming and Communications, Jennifer Garcia - Customer Service Coordinator, Caitlin Morris - Director of Childcare, and Jesse Peros - Head Lifeguard. Beth Luther (Slacker Races), was also in attendance.

CALL TO ORDER:

President, Tom Harvey, called the Regular Meeting to order at 6:00 pm on the 22nd day of March, 2023.

APPROVAL OF AGENDA:

Meghan Vickers motioned to approve the agenda, Sara Soderberg seconded. Cameron asked that the staff presentation be moved up after Public Comment, and the motion passed unanimously

PUBLIC COMMENT:

No Public Comment.

STAFF PRESENTATION:

Jesse Peros provided an overview of the Aquatic goals and the current status of them to the Board, noting that the biggest maintenance goal was making sure there are no preventable issues that arise. In addition, Jesse will be attending an upcoming CPO class in Evergreen and is working on hiring staff for the summer. Jesse will also be teaching several upcoming Community CPR classes, and is working on moving all documentation to electronic forms.

APPROVAL OF MINUTES:

Regular Meeting (February 22, 2023)

Sara Soderberg motioned to adopt the minutes from the Regular Meeting on February 22, 2023, Meghan Vickers seconded, and the motion passed unanimously.

AREA REPORTS:

Amy Saxton commented how much she had been enjoying reading Cameron's area report, and Tom Harvey noted how well Chris is doing. Cameron also updated the Board that the High School Baseball Ballfield Clean Up was taking place on the Saturday coming up, if anyone wanted to join. Finally, Cameron will start helping coach the new CARA Youth Volleyball program that starts next week.

FINANCIAL REPORT (UPDATE):

Cameron Marlin noted how they are taking this opportunity to revise the financial reporting strategy, and that Quarter 1 will be ready for review at the April Board meeting. In addition, the



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money the District invested at the beginning of the year, has now earned approx \$3k since the last Board meeting in February.

NEW BUSINESS/ACTION ITEMS:

Slacker Transfer Agreement (Beth Luther)

The legal transfer agreement for the Slacker had been reviewed by the legal council of both the County and the District. The District's legal team has advised that the Slacker Nonprofit be dissolved, instead of being transferred to CCMRD. Beth Luther clarified that the agreement includes what was originally discussed, in that it transfers all assets, the event itself, and the nonprofit (if the District wishes to keep it). In addition, Beth noted that there is a possible late tax payment fee of \$1,806.49 to the IRS, but that Beth has appealed to the IRS to have this waived. If the District dissolves the nonprofit, then the \$1,806.49 needs to be returned to the County, to be held in the event that the fee is not waived. Beth will follow up with Bob Loeffler (who drafted the agreement for the County) to ensure there are no concerns on dissolving the non-profit. Board and Staff discussed the nonprofit, and agreed that the nonprofit should be dissolved, all funds are already coming directly to CCMRD, and there does not seem to be an immediate need for the nonprofit. Beth noted that the District would want to keep the name trademarked through the State. Meghan Vickers motioned that the Slacker 501C3 nonprofit be dissolved but to retain the business entity, and Sara Soderberg seconded. Upon further discussion, the motion was amended to state the nonprofit would be removed from the agreement, with it being the County's responsibility to dissolve it, and that \$1,806.49 be returned to the County to hold for tax repayment, and the motion passed unanimously. Tom Harvey noted that he was concerned that the District needed Beth to continue assisting with the races at this time. Beth responded by stating that she would continue to work with Samantha Dhyne as needed.

Future Considerations for CCMRD Website

Cameron Marlin relayed that Caitlin Morris is keeping the website current! The team has been looking at some of the opportunities for improving the website, including making it more mobile friendly, intuitive, and for integrating automation to streamline processes and improve efficiency overall. The team has met with a company called Kaizen Labs, who presented on a UX experience that could uplift revenue potential. This would be a huge undertaking though, so further exploration needs to take place, as well as the development and release of an RFP. Cameron clarified to the Board that the request for tonight was to get approval from the Board to continue the process, coordinate bids, and provide further presentations and updates to the Board. Amy Saxton asked what was the plan was for replacing the Administrative Manager position recently vacated by Gwen LaGrow. Cameron spoke to the unique way that the position evolved overtime to include wide and diverse responsibilities. Replacing that exact position would be more challenging than it would be to sub-divide the position and hire for subject matter experts in the various capacities (website, financial, human resources). At this time, Cameron recommends working with the team to figure out what the best course of action is, and not rush into hiring anyone. The Board discussed that doing a RFP and sourcing several bids for the website was a good idea, however no motion was needed at this time to move forward with the process.



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OLD BUSINESS:

May 2023 Election Update

Cameron Marlin confirmed to the Board that she did not receive any nominations beyond the existing Board members, so therefore the May election will be canceled. At the May meeting, Tom Harvey, Meghan Vickers, and Amy Saxton will all need to take oath of office. The next Board election will now be in 2025.

Ballfield Master Plan Update

Cameron Marlin noted that she is working on creating a Community Engagement report that will summarize community feedback from all engagement efforts. In addition, we need to coordinate a joint work session in April with the Board and City of Idaho Springs Council to officially discuss the master plan and community feedback received thus far. The Board and Staff agreed to meet prior to this meeting as well to ensure everyone is on the same page.

The Fieldhouse Park (Former Bus Barn)

No update at this time.

Adjournment:

Amy Saxton motioned to adjourn the meeting, Sara Soderberg seconded, and the motion passed unanimously.